**Northwest Louisiana Human Service District (NLHSD)**

**Minutes for the Meeting of**

**Monday, March 16, 2015 @ 5:30 p.m.**

1310 N. Hearne Avenue – Shreveport Behavioral Health Clinic – Shreveport, LA

**Call to order** Chair Fowler called the meeting to order at 5:45 pm.

**Invocation** Board member Rice gave the invocation.

**Pledge of Allegiance** The Pledge was recited by all.

**Welcome** Chair Fowler welcomed all in attendance.

**Roll Call Quorum Present**

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| Bienville-Randy McKinneyExcused | Bossier-Jeanette EdmistonPresent | Caddo-Njeri Camara Present | Claiborne- Christon Cupp Unofficial representative  |
| DeSoto-Fred JonesPresent | Natchitoches-Sandy Wiggins Excused | Red River-Wanda BrockPresent | Sabine-Marcelle SlaughterPresent |
| Webster-Ora RicePresent | Gov.-Deanna FowlerPresent | Gov.-Barbara MarshallPresent | Gov.-Chris NolenPresent |
| Staff ED-D. Efferson Present |  |  |  |
| Guests- Paulette Moody LA Compulsive Gambling | Sam Beech Louisiana DD Council |  |  |

**Approval of Agenda** Camara moved to approve the agenda as presented. Brock seconded the motion. The motion carried.

**Approval of the February 16, 2015 Minutes** Edmiston moved to approve the minutes of the February 16, 2015 meeting. Brock seconded the motion. The motion carried.

**Guest and Public Comments** Paulette Moody representing the LA Association on Compulsive Gambling announced that March is Problem Gambling Awareness month. She distributed a press release that was going out.

**Agenda Items for Discussion/Action**

**New Business**

1.      **Executive Limitations – Official Executive Director Report on File with the Secretary and**

 **available for public inspection.** Jones moved to accept the ED report as being in compliance. Brock seconded the motion. The motion carried.

**a. Communication and Support to the Board Page 14**

**b. Financial Condition & Activities Page 7**

ED Efferson pointed out an additional proposed reduction based on the Government Efficiency Management Savings Report (GEMS) of $319,810. These are undefined savings based on the total GEMS report. The ED noted that a review of the GEMS report found no specific savings are attainable by LGEs. He will report back once the LGEs have met with the Department of Administration. The ED also noted that while the district is seeing an increase in self generated funds, there is also an increase in the number of uninsured clients (the district serves as the safety net) which is impacting the district’s ability to generate funds.

2. **Governance Process**

1. **Board Monitoring Summary Report of February 2015** The report was distributed and reviewed by the board. All items were 4.5 or better. No vote was needed

3**. Board Business**

1. **Thank You from Courtney Phillips** Fowler received a very nice thank you note from Ms. Phillips. She thanked the district for working closely with her as well as for the resolution we sent.
2. **Member’s Term Wishes Sent to Parishes** Board members Brock, Rice, and Marshall all said they were interested in serving a second term. Fowler will send a letter to each of their governmental authorities in support for their reappointment.

1. **Retreat Planning** The board will meet at 3:00 on April 20, 2015 at the Hearne Ave. location to develop the ENDS statements. Each board member is to bring at least two responses from local stakeholders groups using the survey forms approved by the board. The surveys will be distributed at the RACC meeting on Wednesday and the Forum on April 8th.

1. **Executive Session: Written and Oral Comments Collected on ED Performance (each board member will be given copies of the ED evaluation and copies of their monthly monitoring tool to assist in developing their comments will be on hand) [Page 28-33]**

Jones moved to go into executive session to discuss ED performance. Rice seconded the motion. The motion carried. Fowler reviewed the evaluation process with the board. Completed Evaluation Comments were turned into Fowler. Those members who had not turned in their forms are to email them to Fowler no later than April 2nd. Brock moved to go out of executive session with no action being taken. Edmiston seconded the motion. The motion carried.

**4. Old Business**

1. **Committee Report for developing format and questions to Stakeholders approved.** Brock moved to approve the questions and subsequent templates. Jones seconded the motion. The motion carried.
2. **March Board Compliance Monitoring Tool Completion.** The tool was distributed to the board. Each member completed the tool and turned it into Chair Fowler for analysis.

 **Announcements/Acknowledgements:**

**Next Meeting Date: Monday, April 20, 2015 @ 3:00 to begin Retreat and 5:30 for regular meeting--need quorum for both sessions. Need at least 2 responses from each representative’s area.**

**Adjournment:** Brock moved to adjourn the meeting. Camara seconded the motion. The motion carried. The meeting adjourned at 7:00 PM.